

Director of Children's Ministry

SUMMARY: Emerald City Bible Fellowship is seeking applicants for a **part-time** Director of Children's Ministry with responsibilities in this multi-ethnic church.

+ Organizing and leading an effective ministry for children, 4 to 11 years of age.

SUPERVISOR: Senior Pastor

COMPENSATION

- 20 hours per week
- Compensation: \$36,000 to \$42,000, depending on skills and experience
- Location: 7728 Rainier Ave S, Seattle, WA 98118

YOUTH MINISTRIES RESPONSIBILITIES

- Cast vision for ministry to children and families that aligns with the vision of ECBF
- Lead the youth of the ECBF Community to experience a vital relationship with God. Equip children to be fully devoted followers of Jesus Christ
- Help youth to be individuals who love the Word, each other, and their world (in alignment with the ECBF mission statement, found at <http://emeraldcitybible.org/about-us/what-we-believe>)
- Develop one to one relationships with youth by meeting them wherever they are (i.e. school, job and special events, drama, sports, art etc)
- Plan, lead, and facilitate outreach events aimed at giving children an opportunity to invite friends to come, including but not limited to small and large group events
- Develop and facilitate partnerships with other churches
- In teaching and training, embed justice and Christian Community Development Principles as stated in the ECBF mission statement, found at <http://emeraldcitybible.org/about-us/what-we-believe>

CHILDRENS MINISTRY RESPONSIBILITIES

- Envision children and family ministry aligning with ECBF vision. Establish ministry goals and objectives.
- Build programs that teach Biblical faith and foundations for children. The programs should lead them to know and love Jesus.
- Recruit, train, coordinate, and supervise volunteer teachers for children's PK through fifth-grade ministries programs for Sunday mornings.\
- Review and select curriculum materials and educational policies for all children's programs.
- Manage the children's space, plan the budget, delegate tasks, and evaluate progress regularly.
- Plan special children's programs, such as Christmas and Easter.

ADMINISTRATIVE

- Recruit and train a ministry team of volunteers for Sunday school.
- Conduct consistent check-ins with team volunteers and mentor/disciple as needed.
- Attend weekly staff meetings, leadership meetings, Leadership Council, retreats, and worship.
- Establish effective communication with parents as partners in youth discipleship
- Attend all appropriate church events which do not interfere with primary Youth Ministry duties
- Participate in worship services, with announcements, prayer, and moderator responsibilities

- Cooperate with Senior Pastor by performing other duties, as needed to include, but not limited to Weddings, Funerals, Baby Dedications, and Communion
- Participate in trainings and other functions provided by ECBF leadership.

QUALIFICATIONS

- Passionate about leading adults, youth, and children into a personal relationship with Jesus Christ and nurturing them in their faith
- Strong verbal and written communication skills
- Experience with community and family engagement within communities of color and high diversity of socio/economic/faith backgrounds
- Demonstrated ability to resolve conflict in Christ centered manner, provide accountability and leadership to ministry teams and individuals.
- Create and Implement Outreach Ministry vision relevant to ECBF community
- Desire to work cooperatively and collaboratively with church leadership, volunteers and families

COMPETENCIES

- Capable and experienced at working effectively and sensitively in a multi-ethnic environment
- Demonstrate ability to recruit, train and lead teams of volunteers
- Capable of organizing Sunday school times, teachings, encouragement, and pastoral care
- Commitment to racial reconciliation, justice and Christian Community Development principles

ATTRIBUTES

- Must profess Jesus Christ as Savior and Lord
- Must accept the Bible as the word of God, and the only perfect rule for faith, doctrine, and conduct
- Must become a member of Emerald City Bible Fellowship and agree with ECBF Statement of Faith
- Committed to the mission and ministry of Emerald City Bible Fellowship
- Trustworthy, astute, and sensitive; capable of maintaining a confidential environment in an evangelical Christian church setting
- Committed to the ministry of reconciliation.
- Preferred candidate would live or be willing to live within 10 miles of the church.

EXPERIENCE

Three years experience in Children's ministry or direct service with school students desired

EDUCATION

A bachelor degree or equivalent

APPLICATION

To apply, send a cover letter, application, and resume to Sandra Nance at snance@emeraldcitybible.org

For more information about Emerald City Bible Fellowship, go to www.emeraldcitybible.org

For questions, please leave a voice message at 206-722-0455, Ext. 208